



MEETING NOTES

The Executive Working Group is voluntarily making this meeting and minutes public even though it is not a public body covered by the Open Meeting Law and does not waive its position in this regard.

Project: Fox Hill Elementary School
 Subject: Executive Working Group
 Location: Zoom
 Distribution: OPM/Architect/ Project File

Project No:
 Meeting Date: 03/20/24
 Time: 1:00 PM
 Prepared By: A. O'Toole

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair			
✓	Bob Cunha*	Director of Operations			
✓	Steve Brown	DWMP			
✓	Andrea O'Toole	DWMP			
✓	Donna DiNisco	DiNisco Design			
✓	Vivian Low	DiNisco Design			
✓	Neil Harrigan	DiNisco Design			
✓	Nichole Coscia	SBC			

Item No.	Description	Action
1	Intro: 1:00 Meeting begins	Record
2	<p>Recent Meetings:</p> <ul style="list-style-type: none"> ➤ After the last Traffic/Site/Safety and Building Exterior Working Groups some additional G options have been added to the potential traffic solution. The team is continuing to define best/safest options for final approval. ➤ It was discussed at yesterdays SC/SBC meeting that the new parking/traffic options would take away from some of the ball field space. The SC would like the project team to explore adding at least an infield for kickball during school hours. ➤ It was presented last night that the recommendation from Ways & Means to the Select Board will proceed forward to project approval without a debt exclusion at this time. They will be presenting at the beginning of next week. 	Record
3	<p>Upcoming March/April Meetings:</p> <ul style="list-style-type: none"> ➤ Traffic/Site/Safety (3) 3/28/2024 ➤ Exterior Working Group 3/13/2024 ➤ Executive Working Group 3/20/2024 ➤ DCM 2/26 ➤ Planning Board 4/4 – The team will present the project to the Planning Board. Melissa will be there to represent SC and speak to enrollment numbers. ➤ SBC 4/8 	Record
6.	Adjourn: 2:00 pm	

Sincerely,
DORE + WHITTIER
 Andrea O'Toole
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.